

Residential Property Management – Landlord Fees and Charges

Letting Services:

(A) Letting and Property Management – 18% inclusive of VAT - **(15% + VAT)**

(B) Letting and Rent Collection Service – 15% inclusive of VAT - **(12.5% + VAT)**

(C) Letting Only Service – 12% inclusive of VAT - **(10% + VAT)**

Minimum Fee - £600.00 inclusive of VAT *(in case of early termination)*

Renewal – 3% inclusive of VAT ‘reduction’ on initial rate *(Reduction in fees upon renewals applies to Letting Only Service)*

Tenancy Agreement or Addendum Fee - £300.00 inclusive of VAT *(Applies for each renewal and all levels of service)*

Deposit Registration - £50.00 inclusive of VAT per term *(Applies for each subsequent renewal)*

Additional fees:

Supervision of major works - 12% of cost of work over £600.00

Contractor Visit Charge - £150 plus VAT per hour

Request for a 3rd quote for any works require - £75 inclusive of VAT

Tenancy Deposit Scheme (TDS) arbitration submission - £250 inclusive of VAT

Redirection of mail - £30.00 inclusive of VAT

Duplication & testing of extra keys - £25.00 including VAT plus costs

Issuing Notice of Seeking Possession - £75.00 inclusive of VAT (per notice)

Additional Property Management Visits - £50.00 inclusive of VAT

Statement Copies and Annual Summaries - £50.00 inclusive of VAT

Land Registry (Office Copies) Downloads - £30 inclusive of VAT per property

Interim Account Statements - £50 inclusive of VAT

Management of Insurance Claims – 15% of the overall value of the claim

Non payment of commission Invoice – 4% inclusive of VAT *(Payable on the value of invoice per annum, pro rata)*